New Candidate Timeline
STUDENT STAFF SELECTION PROCESS
TIMELINE SPRING TERM 2023

Tues. November 1st
Applications available online

Mon. December 19th
All Applications due online by 11:59pm

Sat. January 21st
New Candidate Group Process

Tues. February 7th
New Candidate Interviews

Wed. February 8th
New Candidate Interviews

Thurs. February 9th
New Candidate Interviews

Tues. February 28th
Notification of hiring status

March 20th – April 14th
Student Staff Training Workshop for selected and eligible for hire candidates

Mon. April 17th
Student Staff Placement Notification

See below for some frequently asked questions regarding the RA selection process:

1. **What are the outcomes of the RA selection process?**

   There are 3 outcomes to the RA selection process.

   The first outcome is that a candidate is offered an RA position.

   The second outcome is that a candidate is not offered an RA position.
The third outcome is that a candidate is offered a space in our Eligible for Hire Pool. This is a list of candidates who are selected to fill vacancies as they arise during the academic year for which they applied to be an RA. For example, if an RA graduates in December 2023 we will need to fill that RA role, a candidate from the Eligible for Hire Pool would be selected to fill that vacancy. Students can accept or decline a space in the Eligible for Hire Pool when offered. Candidates can also remove themselves from the Eligible for Hire Pool at any given time.

It is also important to note that not all RA positions are filled right away. During early July an additional 10-15 positions are filled from the Eligible for Hire Pool.

2. **If I am applying to be an RA should I submit a housing application?**
   We strongly encourage you to do so! If you apply for on campus housing and receive an RA position, you will be released from your housing application and refunded your housing deposit. If you do not complete your housing application, and are not offered a Resident Assistant Position, you will not be eligible for on campus housing for the 2023-2024 academic year.

3. **Do I get to pick where I want to be an RA?**
   No- candidates go through the selection process and are placed in community.

4. **When will I find out if I get an RA position?**
   Candidates will know if they have received an RA position by the end of February 2023. Candidates will know what community they have been placed in by the end of April 2023.

5. **If selected to be a student staff member, what responsibilities will I have this academic year?**
   All student staff members who are either hired or eligible for hire must participate in the spring Student Staff Workshop. Students sign up for a workshop time that works for them, meeting once a week with professional staff members in Residence Life to review important aspects of the student staff member role. While specifics are held for August training, workshop participants engage in reflection, dialogue, and learning around core concepts of the role including, but not limited to:
6. **What is the difference between the RA and CA position** CAs, Community Assistants, serve the student athlete community living in the Bridge of Forbes. While it is very similar to the RA position, there are a few differences between the two roles. Alongside of their Resident Director, CAs work in close partnership with Athletics, Housing, and the Bridge on Forbes Apartment Complex. CAs also have a shifted focus of engagement opportunities for their unique student community. CAs take part in RA training initiatives, celebrations, etc. If you are interested in the CA role, you can denote interest on your application.

7. **Who is eligible to be a student staff member?**
   
a. Students must be seeking an undergraduate degree in the fall semester of the academic year in which they would serve as an RA/CA.

If you have any questions, please feel free to reach out to AD Kayla Dunn at kas412@pitt.edu.

Best,
The Office of Residence Life