Student Organizations
Fall 2020
Required Training

SORC 101
Overview

• New Required Training Structure
• SORC Staff
• What is the SORC?
• What is a student organization?
• Updating your student organization roster
• Event Planning & Contracts
• University Policies & Guidelines
Fall 2020 Required Trainings

• All Recorded—2 trainings for each officer
  
  – SORC 101
    • ALL Presidents and Business Managers
  
  – SORC Business Manager Training
    • ALL Business Managers
  
  – WPU & O’Hara Reservations
    • ALL Presidents
Fall 2020 Required Trainings

• Quiz at end of each recording.
  – You must take quiz to have your attendance recorded.
  – You must score at least 8/11 questions for your quiz to count.
  – You can take the quiz as many times as you need.
Fall 2020 Required Trainings

• Deadline to complete all trainings and quizzes is **Wednesday, September 30**.
  – Please check in with counterpart to make sure they are completing training.
SORC STAFF

• Lynne Miller, Coordinator

• Melissa Barr, Business Manager

• Dianne Mares, SORC Administrative Asst.

• Caitlyn Haluck, SGB Administrative Asst.
SO, what’s the SORC anyway?

- Student Organization Resource Center
- The “HUB” for Student Organizations
- Student Organization Policies
- Registrations
- Finances
- Leadership Development Training
- Advisor Resources
SORC This Fall

- Elevated Risk Posture:
  - SORC WPU Office closed on Mondays, all staff working remotely
  - WPU Office open Tuesday-Friday: ACCESS ONLY BY APPOINTMENT
  - Most services available virtually
  - Copies, supplies, mail handled in office
  - Deposits to NEW SORC deposit slot
  - No SORC Concessions available
What is a Student Org?

• Basic Requirements

• Categories Defined

• Registration Status

• Requirements and Expectations
Requirements & Expectations

UPDATING YOUR ROSTER

• Sorc.pitt.edu > Student Organization Directory

• Log In with Pitt Credentials

• Click on Manage
Requirements & Expectations

STANDARDS & GUIDELINES FOR STUDENT ACTIVITIES DURING PANDEMIC

• Virtual Events

• In-Person Events
  – On & Off Campus
  – Activity Request Form

• Student Organization Travel
Requirements & Expectations

USE OF UNIVERSITY NAME

• Naming Guidelines, February 2020

• Independent Student Organizations cannot use name of University unless at end of name (Popcorn Club at Pitt)

• Organizations registered with SORC prior to August 2005 are eligible to apply for an exemption.

• Exemption Requests due September 30, 2020. Email sorc@pitt.edu for more info.
Requirements & Expectations

USE OF UNIVERSITY LOGOS

- Organization name must include “club, association, council” when used with University logos
- Correct pantones used
- Student organization logos cannot incorporate University logos into own logos, trademarks, wordmarks.
- Must use University Approved Vendor.
- All logos must be approved through University Licensing.
- Compliance required by September 30, 2021.
Requirements & Expectations

USE OF UNIVERSITY LOGOS

Permitted:

YES, as long as the University logo is placed on a different area of the merchandise from the student organization logo (front vs. back, sleeve vs. front, etc.)

Permitted Shield Palette

- Pitt Royal and Pitt Gold (with white fill behind shield)
- Reversed and Pitt Gold
- Pitt Royal
- Black
- Reversed
Requirements & Expectations

USE OF UNIVERSITY LOGOS

Not Permitted

Pitt
Informal workmark

University seal

Script Panthers

Script P

Panther Head

Permitted placement of logos and student organization name outlined in Guidelines.
Requirements & Expectations

• COVID Guidelines
  – Student Code of Conduct

• Hazing Prevention
  – Student Code of Conduct
  – ALL Organizations Must Follow
  – Report Incidents

• Reminder: Political Campaign Activity
Event Planning Resources

• New website!
  – https://www.studentaffairs.pitt.edu/sorc/event-planning-resources/

• Virtual Programming 101
The Contract Process

• Working out what it will look like.

• Contract workshops soon.
Wrap Up

• Following last slide, take quiz.
  – MUST take quiz for attendance.
  – MUST get 8/11 questions correct in order to count.

• Quiz for Business Manager Training & WPU/O’Hara Reservations Training
SORC Information

General Questions: sorc@pitt.edu
Finance Questions: sorc2@pitt.edu
Phone: 412-624-7115
Website: www.studentaffairs.pitt.edu/sorc
Facebook: @PittSORC