# How To Use This Guide:

- If you would like to request a set up within this guide, please reference the slide title in an email to wmpittun@pitt.edu and we will recreate the set up for you. E.g. Quad 4 "Max Tabling".

- Feel free to request a specialty setup, just pay attention to room dimensions and max capacities!

- More information about room diagrams can be found on our website.

Compost Bin:

C   Instead of   C

6ft Tables:

Instead of   ✗✗✗

Event Trash Can:
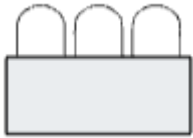
[trash can icon]   Instead of   T

Chairs: curved part is back of the chair
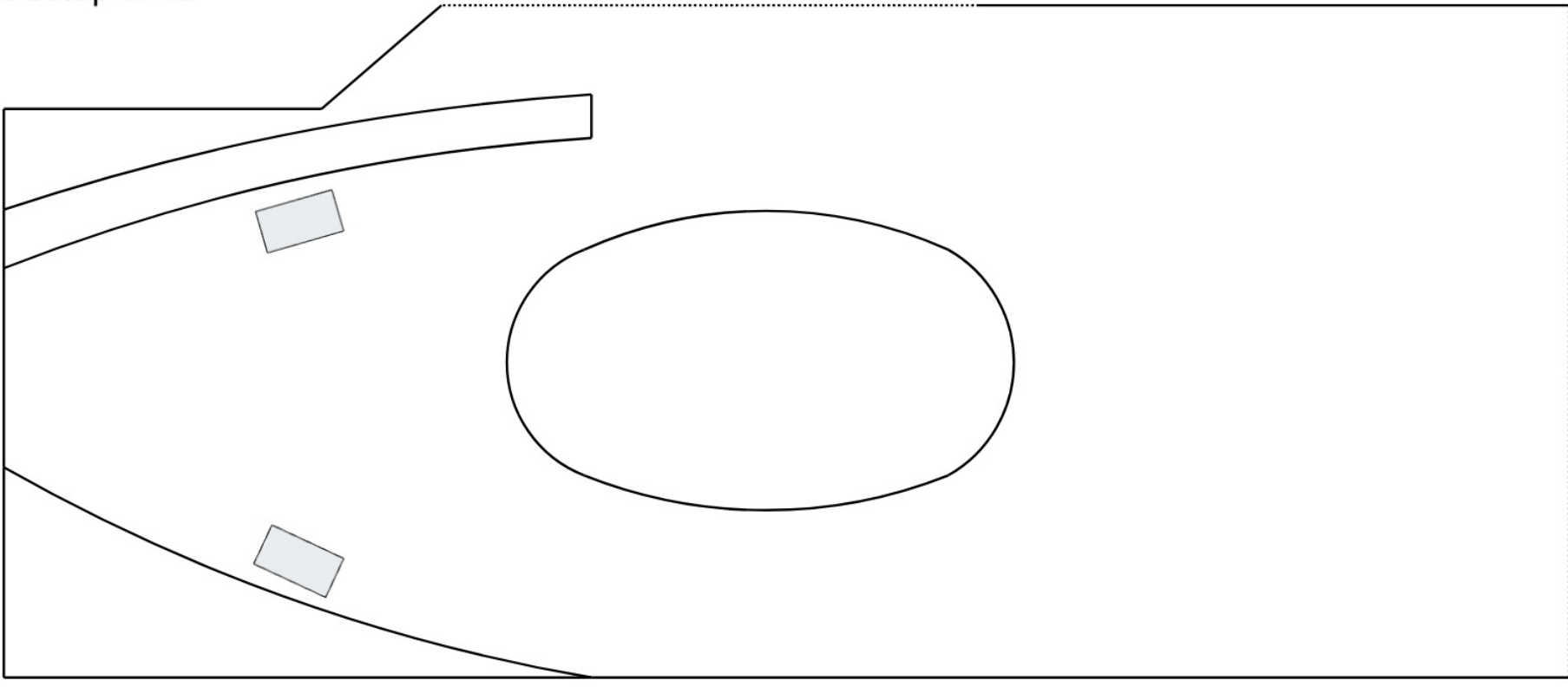
Event Recycling Bin:

R   Instead of   R

Event Date:
Event Name:
Facilities Setup Time:

Quad 1

McCormick Hall
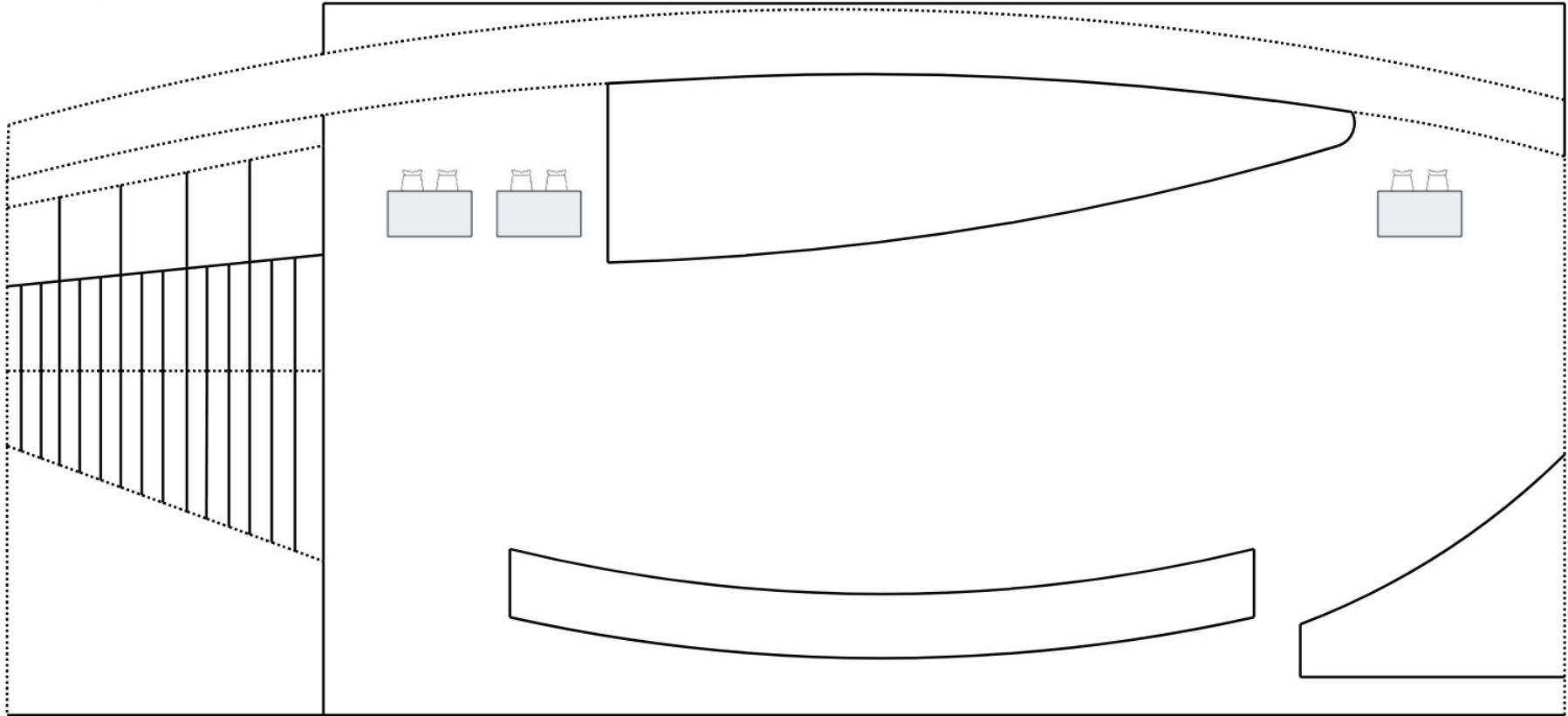
Bruce Hall

Pergona

10 Feet

2 tables

Event Date:
Event Name:
Facilities Setup Time:

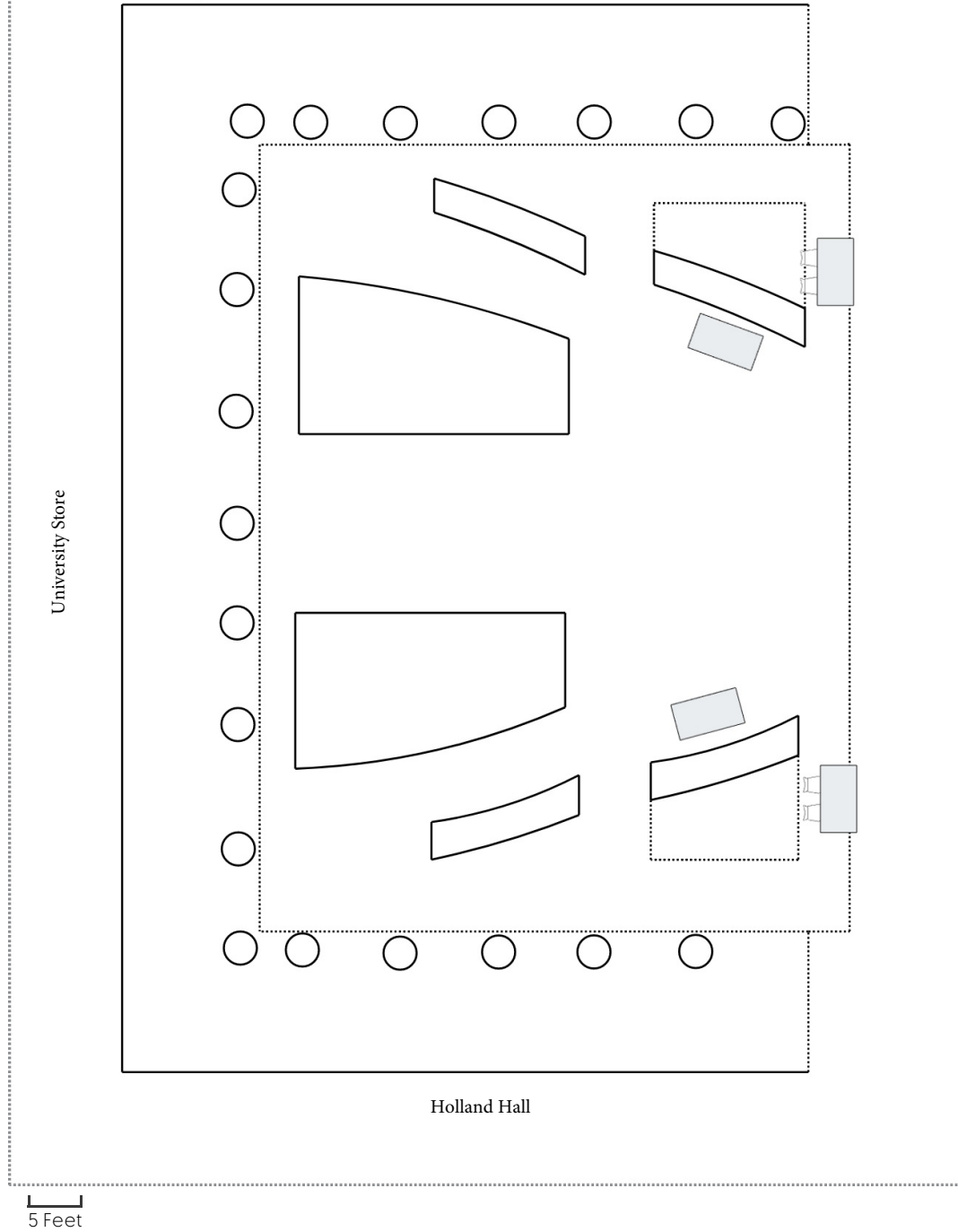Quad 2

Holland Hall

Stairs to Towers

Brackenridge Hall

10 Feet

3 tables

Event Date:
Event Name:
Facilities Setup Time:

University Store
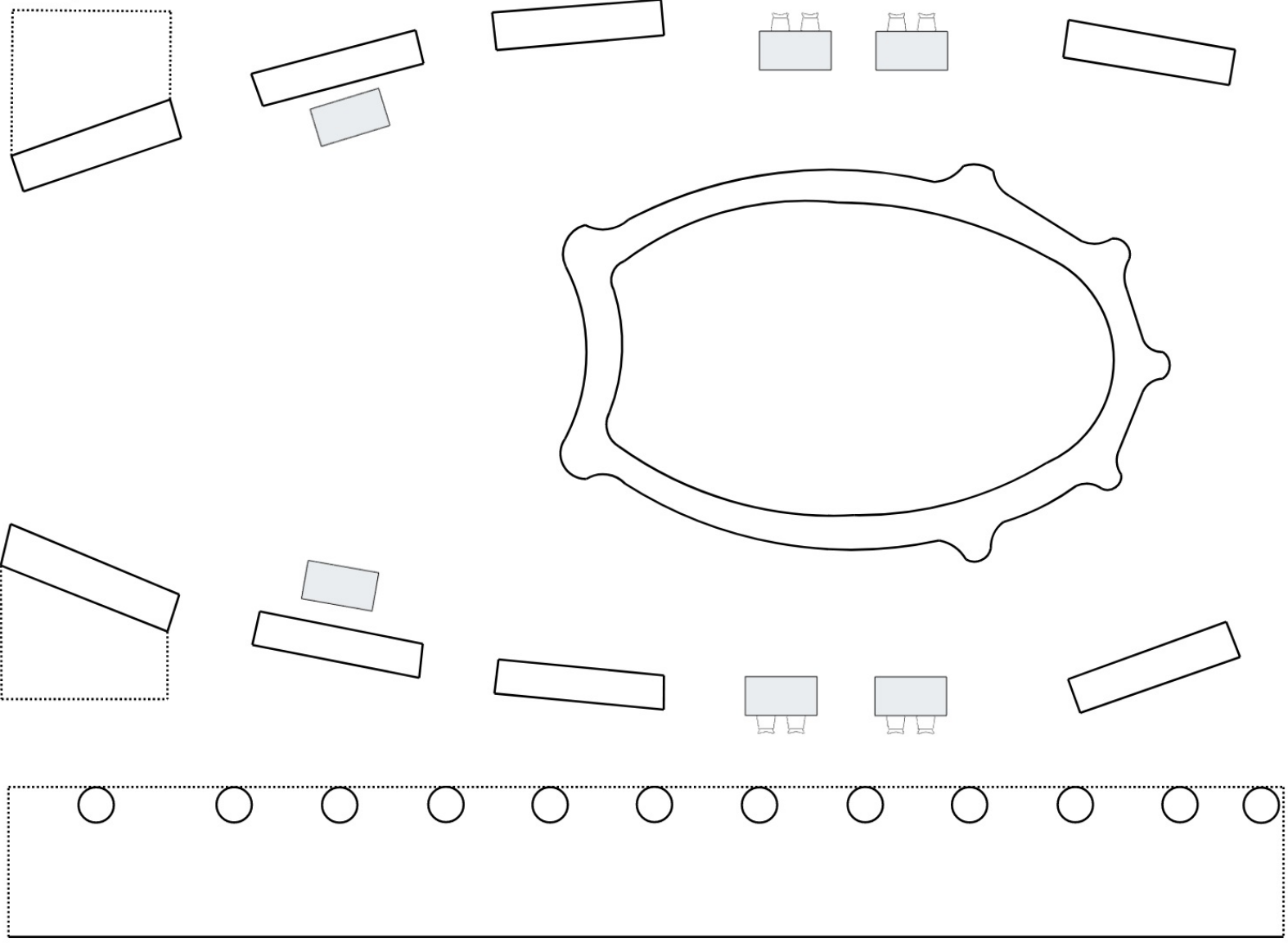
Holland Hall

5 Feet

4 tables
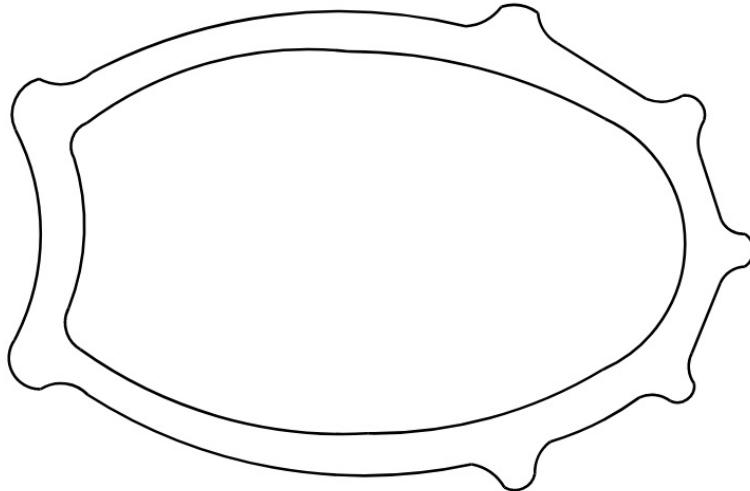
Event Date:
Event Name:
Facilities Setup Time:

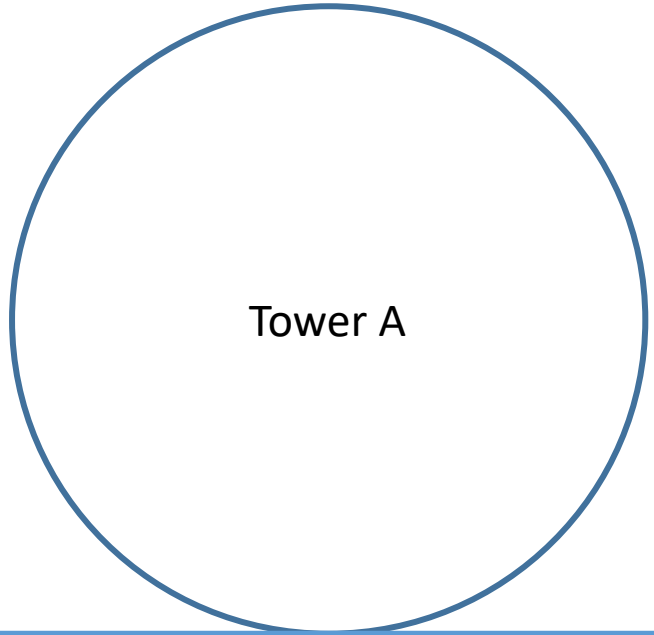Amos Hall

Stairs to Plaza
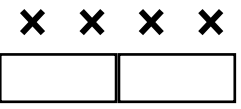
McCormick Hall

10 Feet

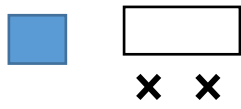6 tables

Event Date:
Event Name:
Setup by:

TOWERS LOBBY

Tower A

Panther Central

4 tables

COFFEE

Event Date:
Event Name:
Facilities Setup Time:

Forbes Ave
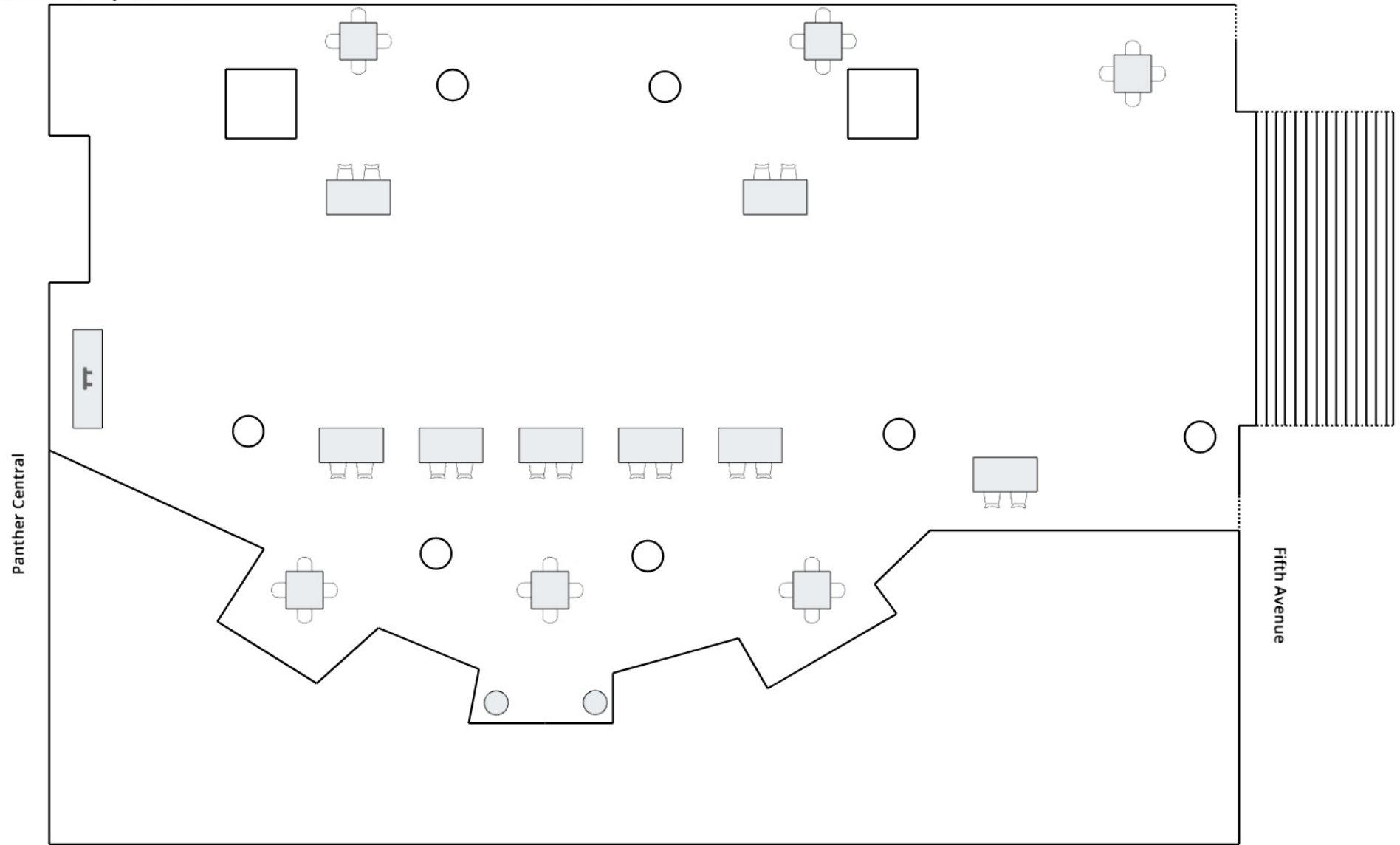
Panther Central

Sky Bridge

Stairs to Quad 2
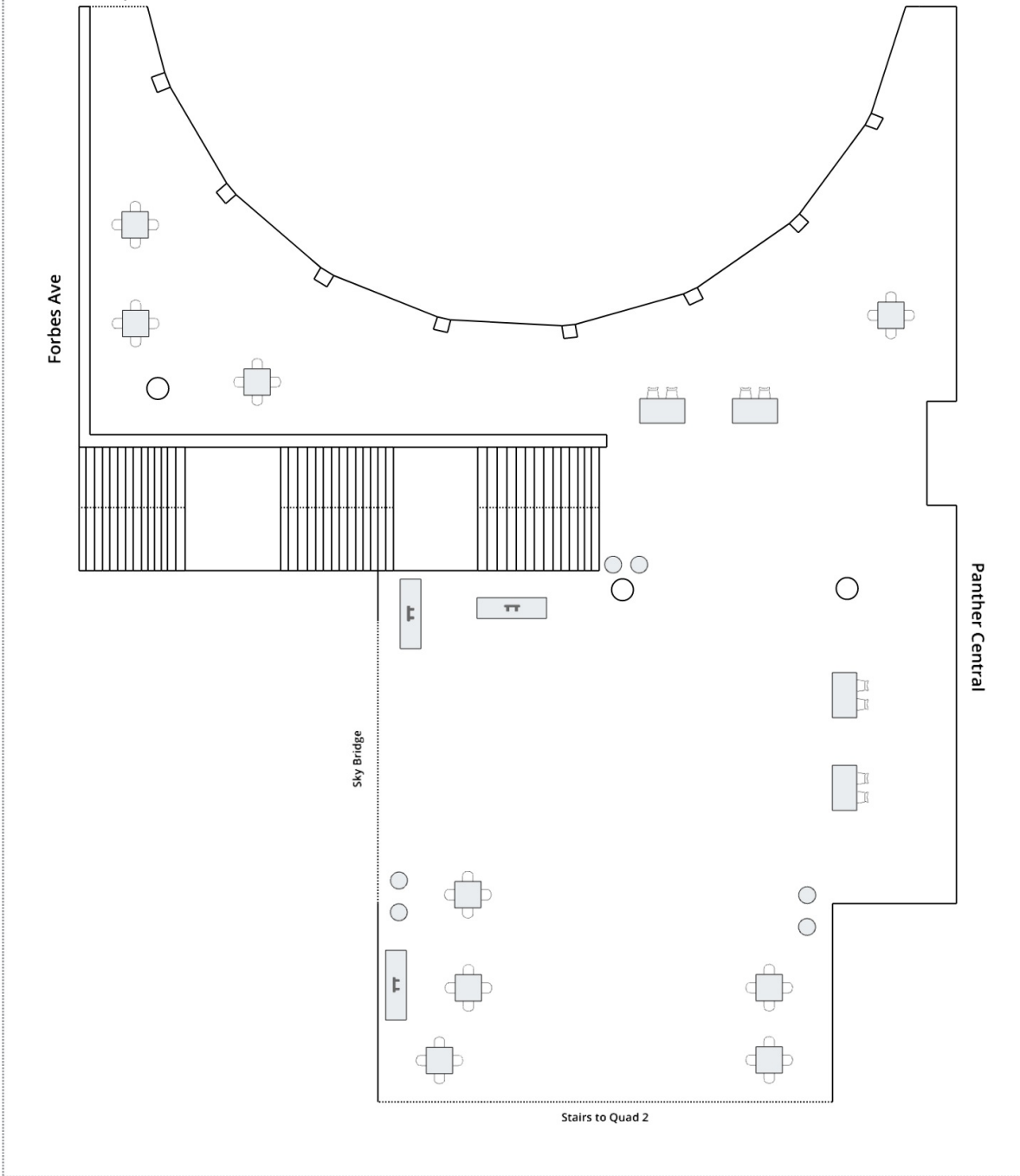
10 Feet

Max Tabling: 4 tables, 8 chairs

Event Date:
Event Name:
Facilities Setup Time:

Tower B

Panther Central

Fifth Avenue

10 Feet

Max Tabling: 8 tables, 16 chairs