



University of Pittsburgh

Pitt Club Sports Handbook

2023-2024

Table of Contents

CONTACT INFORMATION.....	1
OVERVIEW.....	2
A. Club Sports Defined	2
B. Mission.....	2
C. Administration	3
CLUB ADMINISTRATION / OPERATIONS	3
A. Starting a New Club and Provisionary Period	3
B. Membership / Eligibility.....	3
C. Responsibilities	3
D. Leadership / Officers.....	4
E. Club Sports Council at Pitt.....	4
F. Coaches / Instructors / Volunteers.....	5
G. Practices / Competitions.....	6
H. Recruiting Events	6
I. Facility Reservations	6
J. Contracts.....	8
K. Uniforms	8
FINANCES	9
RISK MANAGEMENT & INCIDENTS	9
A. Assumption of Risk	9
B. Physical Examinations.....	9
C. Insurance	9
D. Safety	10
E. Injury Reporting	10
F. Athletic Training Services, Club Medical Liaison Position & Student Health Services	11
G. Action Plans	12
CONDUCT.....	12
A. Responsibility & Standards for Student Organizations	12
B. Alcohol and Drugs.....	13
C. Hazing	13
D. Reporting Hazing	14
CLUB TRAVEL / UNIVERSITY VEHICLES.....	14
CLUB PROMOTING / MARKETING	14
A. Websites	14
B. Social Media	14
C. Email	15
D. Copies, Flyers, Mailings, Etc.....	15
E. Outside the Classroom Curriculum (OCC)	15
APPENDIX A – ATHLETIC TRAINING SERVICED and NON-SERVICED.....	16

CONTACT INFORMATION

Competitive & Recreational Program Coordinator

AJ Franco

Baierl Student Rec Center, 3031 Petersen Events Center

ajf89@pitt.edu, 412-648-0234

ASSISTANT DIRECTOR, COMPETITIVE & RECREATIONAL PROGRAMS

Brandyn Ott

Baierl Student Rec Center, 3031 Petersen Events Center

bpo7@pitt.edu, 412-624-8568

DEPARTMENT OF CAMPUS RECREATION

Baierl Student Rec Center

3034 Petersen Events Center

412-648-8210

rec@pitt.edu

www.rec.pitt.edu

STUDENT ORGANIZATION RESOURCE CENTER (SORC)

833 William Pitt Union

412-624-7115 sorc@pitt.edu

STUDENT ORGANIZATION RESOURCE CENTER BUSINESS OFFICE

835 William Pitt Union

412-624-7116 sorc2@pitt.edu

UNIVERSITY PARKING, TRANSPORTATION & SERVICES

Forbes Pavilion

3525 Forbes Ave.

412-648-7690 autorentals@bc.pitt.edu www.pts.pitt.edu

STUDENT GOVERNMENT BOARD (SGB)

848 William Pitt Union

412-648-7970 sgb@pitt.edu

OFFICE OF STUDENT CONDUCT

738 William Pitt Union

412-648-7910 usjs@pitt.edu

OVERVIEW

A. CLUB SPORTS DEFINED

A sport club is a registered student organization that has been formed for the purpose of competing and / or participating in a particular sport. Many sport clubs exist because of the desire to continue participation in a sport by students other than varsity athletes. Each club's level of competition or activity is unique and is dependent on club leadership. Sport clubs are student-initiated, student-led, and student-managed, providing an opportunity for the development of leadership and other life skills and to contribute to the overall college experience. **Club sport programs are an Independent Student Organization and not owned or operated by the University of Pittsburgh (*).** Participation in Club Sports at the University of Pittsburgh is voluntary. The University of Pittsburgh is not responsible for any injury, damages, or property loss that may be sustained through participation in the sport club programs.

Competitive Clubs

Competitive clubs compete against outside competition, usually other collegiate clubs, as part of a structured regional or national league. **Competitive clubs MUST be part of a National Governing Body or Association.** Many competitive clubs have coaches, travel and play off-campus, and conduct regularly scheduled practices. Competitive club sports also typically involve a greater financial commitment and time commitment, both in number of days per week and a longer period for the season.

The link to complete the National Governing Body form is here:

<https://forms.gle/HVkJQ7gGLQaAps4Wj8>

Recreational Clubs

Recreational clubs focus more on instructional aspects and recreational play of the sport or nature of the club / activity they are associated with. **Recreational clubs are not required to be a member of a National Governing Body or Association; however, their sport must have a recognized National Governing Body or Association to be considered a club sport program.** Recreational clubs DO NOT compete against outside competition. There cannot be a competitive and recreational club of the same sport. For example, you cannot have a Competitive Swimming Club and Recreational Swimming Club. You could have a Swim Laps Club which would be consider a regular student organization.

The link to complete the National Governing Body form is here:

<https://forms.gle/HVkJQ7gGLQaAps4Wj8>

B. MISSION

Pitt Club Sports at the University of Pittsburgh provides students safe opportunities for participation in a wide variety of sport activities, including activities that are competitive, recreational, and instructional in nature. Students are afforded leadership opportunities and experiences, as each club is organized, managed, and led by students. The program strives to contribute to the health, well-being, development, and education of students through involvement with sport club activity, while supporting those activities by providing use of Department of Campus Recreation facilities and services.

C. ADMINISTRATION

Competitive and Recreational clubs fall under purview of the Division of Student Affairs, and, administered through Student Organization Resource Center and the Office of Student Conduct and guided by the Campus Recreation Department **Unless otherwise sponsored by the university*

CLUB ADMINISTRATION / OPERATIONS

A. STARTING A NEW CLUB AND PROVISIONARY PERIOD

When starting a new club or organization, students must adhere to the [Guidelines for Registration](#) on the SORC website, complete all of the requirements for registration including completing the online application, drafting a constitution and securing 10 members and a full-time faculty or staff advisor. Once completed, the application will be reviewed and approved by the SORC and the Office of Student Life.

New Club Provisionary Period

All new club sport programs will enter a provisional period after being formed and recognized by SORC. New programs are required to register as a recreational club sport during this provisional period, which means no clubs in the provisional period can compete against outside competition. The provisional period will last between 1-2 semesters based on various factors related to the new club's level of preparation in completing requirements to become a competitive club sport. The Competitive & Recreational Program Coordinator will inform club's when they are ready to complete their provisional period.

B. MEMBERSHIP / ELIGIBILITY

Participation in a competitive or recreational club sport is limited to current University of Pittsburgh undergraduate and graduate students, faculty, and staff. Alumni, incoming students, and community affiliates are not permitted to participate. All members must comply with requirements of registration, the [Student Code of Conduct](#), the university's [Non-Discrimination Policy](#), and any other requirements as identified by the Competitive and Recreational Program Coordinator, the SORC and / or the Office of Student Life. Each club and club member must also adhere to the standards and requirements of the club's governing organization.

C. RESPONSIBILITIES

Club Registration

Must register within the registration period set by the SORC following the club's officer elections. Officers must attend any mandatory officer meetings / trainings at the beginning of the semester.

Constitution

The club constitution must be updated yearly by the club officers and reviewed by SORC.

Team Rosters

Competitive and Recreational Clubs are responsible for fully updating their roster on CampusGroups within 30 days of the start of each semester and must continue to update rosters as additions are made throughout the semester. Every participating member must be

included on the online roster. Any officer positions and changes must also be reported on the CampusGroups roster. All Competitive and Recreational Clubs are required to adhere to the rules, if a roster is not updated a club could face sanctions.

- First Offense: Written warning and given extended deadline
- Second Offense: Reservations will be suspended or are in jeopardy of being canceled
- Third Offense: Suspension of allocated funds for a specified period
- Forth Offense: Suspension from Club Sports for a specified period

Agreement to Participate / Liability Waivers

Any waivers, assumption of risk, and release of liability forms must be signed by all members of Competitive and Recreational Clubs prior to the starting of any activity with that club.

Agreement to Participate Forms can be accessed through each organization's CampusGroup page. It is the club president's responsibility to make sure all waivers are signed from each member before the start of an activity.

Tryout liability waivers for Competitive Clubs can be completed on CampusGroups. Please email AJ Franco (Competitive and Recreational Program Coordinator) at ajf89@pitt.edu for assistance.

D. LEADERSHIP / OFFICERS

To be eligible to hold an officer position within a club, the member must be a student enrolled in a degree seeking program as well as meet the University's requirement for full-time status. The member must also be in good academic standing with the University.

Elections

Elections are held according to the club constitution with the recommendation that elections take place annually towards the end of the spring semester.

Implementing New Officers

Clubs should elect president, vice president, business manager, and secretary. Clubs can choose to elect more than the positions outlined above, as desired. Clubs are responsible for reporting officer changes to the Competitive & Recreational Program Coordinator, as well as SORC, providing name, position, and email.

E. CLUB SPORTS COUNCIL AT PITT

The mission of the Club Sports Council at Pitt is to unite the competitive and recreational club sports as a cohesive unit, representing those students who aim to pursue a higher level of competition, sportsmanship, camaraderie, and leadership opportunity. The Club Sports Council meets monthly and will play a large role in future competitive and recreational club sports decisions, upcoming needs, wants, and concerns of the club sports teams, be an advocate and unified voice for club sports, and facilitate the growth and success of the program. All competitive and recreational clubs must have a representative at each meeting, if not a club could face sanctions.

- First Offense: Written warning
- Second Offense: Reservations will be suspended or are in jeopardy of being canceled
- Third Offense: Suspension of allocated funds for a specified period

- Forth Offense: Suspension from Club Sports for a specified period

Four (4) new officers for the Club Sports Council at Pitt will be elected at the end of each academic year by other club sports teams.

President, Tim Dowd, tmd69@pitt.edu

Vice President, Lauren Gallagher, lag167@pitt.edu

Council Business Manager, Sebastian Santos, sas556@pitt.edu

Secretary/Social Media Chair, Kassidy Burke, kjb140@pitt.edu

F. COACHES / INSTRUCTORS / VOLUNTEERS

Clubs are permitted to utilize coaches, instructors, and / or volunteers to assist with the organization and development of their program. These individuals may be current student, faculty or staff members, or non-affiliates. **Coaches, instructors, and / or volunteers should not control the decisions and operations of student-run clubs. These individuals are not employees of the University and do not receive the same benefits and protections that are provided to each club member.** Additionally, all non-university individuals acting as coaches, instructors and / or volunteers should be regarded as independent contractors, who are liable for their action(s) regarding the club. The student members are ultimately responsible for all the decisions and operations of the club.

Background Checks

To ensure the safety of all club members and the University, we strongly recommend background checks be conducted on all non-University individuals prior to working with the club.

Facility Access

University of Pittsburgh athletic and recreational facilities are limited to current students, faculty and / or staff ONLY. Coaches, instructors and / or volunteers working with clubs on campus, must obtain a facility guest pass or guest memorandum from the Department of Campus Recreation to access the necessary facilities. Facility guest pass requests are due within 30 days of the start of each semester.

The link to request facility guest pass /coach requests is here:

<https://forms.gle/gBhSRXsEnS1VjfodA>

The link to request guest memorandum is here:

<https://forms.gle/V16uK6dejPsxDQKT7>

Once Campus Recreation receives the form, the passes will be available for pick up at the Baierl Rec Center welcome desk. Please allow 2 days (48 hours) for guest passes to be completed. Each guest pass will be valid for the current semester only. New guest passes will need to be requested for each new semester.

Competitive Club Coaches

All coaches for Clubs serve as Campus Security Authorities. It is the club president's responsibility to complete the information form for coaches here:

<https://forms.gle/zfD2CeZGwesVDZZY8>

Compensation

Clubs are permitted to compensate coaches, instructors, and / or volunteers, and may decide upon payment terms. All paid positions require the signing of an *Instruction Services Agreement*, which can be provided by the SORC office. Agreements taking place on campus must be approved and signed by the Dean of Students. Agreements taking place off campus can be signed by the club officers. Payment for instructors conducting seminars can be applied for allocations from SGB, but compensation for coaches can only be paid with the club's private funds.

G. PRACTICES / COMPETITIONS

Clubs are responsible for securing facilities for their practices and competitions and may choose to use University facilities located on campus, or rent facilities located off campus provided by a third party. The Department of Campus Recreation manages several facilities on campus that are available to club sports, though availability cannot be guaranteed. **Clubs who wish to secure and rent facility space off campus can apply to receive funding from SGB Allocations.**

H. RECRUITING EVENTS

All recruiting events hosted at the University of Pittsburgh involving minors must be registered with and approved by the Office of Human Resources. [Register event here](#). If the event is approved, proof of approval must be provided to the Competitive and Recreational Program Coordinator before the facility request is confirmed.

I. FACILITY RESERVATIONS

The Campus Recreation Department operates various indoor and outdoor facilities that can be reserved by competitive and recreational club sport organizations. Clubs may need to be flexible with practice dates and times due to scheduling Varsity Athletics, Intramural Leagues, and other University Events.

Requesting Facility Space

Prior to the semester, competitive club sport programs needing facility space from the Department of Campus Recreation should email the Facilities Operations Coordinator, Robert McCarl, rdm102@pitt.edu their request times. The coordinator will then create the master schedule, notify the clubs of their practice times, and then the coordinator will confirm the practice schedule by uploading it into EMS. Recreational club sport organizations are required to submit their facility requests via EMS.

Requests need to be submitted at least one week prior, unless it is a game, tournament, or large event. This needs to be completed at least 14 days in advance or preferably within 14 days from the start of each semester. If the club or organization is not practicing or using the space, they need to submit their cancellation through virtual EMS no less than 48 hours in advance. If a game, tournament, or large event is being cancelled, clubs must submit their cancellation through EMS at least a week in advance.

Home Competition Schedule

Prior to the semester, competitive club sport programs needing facility space for games from Department of Campus Recreation are required to email the Facilities Operations Coordinator, Robert McCarl, rdm102@pitt.edu and should include all the following:

Dates / Times / Location

Deadline to submit Competition Schedule is 14 days from the start of each semester.
Any additional games, tournaments or events need to be submitted 14 days in advance.
If submitted under the 14 days window they will be automatically declined.

Away Competition Schedule

Prior to the semester, competitive club sport programs are required to submit an away competition schedule each semester. This form will allow you to submit (1) competition at a time. Once you submit the current form, the next screen will provide you with an opportunity to submit another response.

The link to submit away competition is here:

<https://forms.gle/AG1A8eLpSYWA23PR7>

Any questions can be directed to AJ Franco (Competitive and Recreational Program Coordinator) at ajf89@pitt.edu. Deadline to submit Away Competition Schedule is 14 days from the start of each semester. Any additional games, tournaments or events need to be submitted 14 days in advance.

In-Season / Off-Season

Competitive Club Sports Practice schedule priority will go to in-season clubs first over off-season clubs. Prior to the semester, competitive club sport programs should email the Competitive and Recreational Program Coordinator, AJ Franco, ajf89@pitt.edu and should include all the following:

In-Season (Fall or Spring)

2-4 practices depending on space and availability

Off-Season (Fall or Spring)

1-2 practices depending on space and availability

If the Competitive and Recreational Program Coordinator doesn't receive an email by the facility request due date the club will be considered Off-Season.

EMS Scheduling

- To reserve a facility managed by the Department of Campus Recreation, clubs must have a registered EMS account. Only one member of the organization can be authorized to reserve space on behalf of their organization and should be updated yearly.
- To create an account, visit the [Student Union page](#).

For questions regarding the facility reservation process, contact the Facilities Operations Coordinator, Robert McCarl, RDM102@pitt.edu.

Facility Use

Clubs may only use the specific facility space they have been approved for. All items and equipment must remain within the facility and must be returned to their original location and condition. If an item becomes lost or broken, please notify the Department immediately.

Due to the surface of the playing field, food is prohibited in the Pitt Sports Dome Complex. Nets and equipment borrowed from the Campus Recreation Department must remain in the facility and put back in its original location at the end of the reservation. If you bring your own equipment, it must be taken with you upon completion of your reservation. All Clubs need to be departing or have left by end of reservation block time to ensure fairness to other reservations and facility hours.

Clubs must follow the Facility Use policy, if not a club could face sanctions.

- First Offense: Written warning
- Second Offense: Reservations will be suspended or are in jeopardy of being canceled
- Third Offense: Suspension of allocated funds for a specified period
- Forth Offense: Suspension from Club Sports for a specified period

J. CONTRACTS

For all contracts, by the Pitt Club Sport or with a third party, the Club Sport is required to follow the [SORC Guidelines for Student Organization Contracts](#). The SORC Business Office has University contract templates available for most on-campus activities, such as Event Production, Live Performance, DJ, and Instructor Service Agreements.

All contracts for *on campus activities* must be processed with the SORC Business Office. Students or Advisors MAY NOT sign any contract on behalf of the University.

All off-campus activities of Pitt Club Sports with independent student organization status are the sole responsibility of the officers and members of the Club. Any contract executed for off-campus activities must state the following: *"The parties agree and understand that the University of Pittsburgh is not a party to this contract and that the University of Pittsburgh is not responsible under any circumstances, for performing any obligation of this contract."*

K. UNIFORMS

In the event a club wants to use a University Trademark, the [Pitt Logo Use Guidelines for Registered Student Organizations](#) must be followed. Any violations of University Trademarks will be processed through the [Office of Student Conduct](#).

University Licensing Manager

Lori Burens
(412) 648-8338
Lburens@pitt.edu

Uniform Approval

Before the start of each fall semester the president for each club must request a uniform approval to AJ Franco (Competitive and Recreational Program Coordinator) at ajf89@pitt.edu. The request must show a picture of the uniform and apparel (front, side, and back).

Independent student organizations may not use “University of Pittsburgh,” “Pitt,” or any other trademarked phrase at the beginning of their name. This policy includes all online platforms (social media, email, websites, etc.) Other University trademarks—for example, “Panthers/Panther”—cannot be used.

When referencing a Pitt Club Sport on uniforms and apparel, it must be clear that the team is a club sport in order to distinguish between club and varsity sports. Team names must include “Club” in their name or refer to the club team “at Pitt” or “at the University of Pittsburgh.” For example, “Women’s Ice Hockey Club at Pitt” or “Women’s Ice Hockey Club at the University of Pittsburgh.”

FINANCES

Each club is responsible for the financial operations of their organization. This includes collecting team dues, receiving allocations, fundraising, equipment purchases, facility rentals, travel and other expenses. It is very important for club officers to maintain financial well-being in order to keep the club in good standing with the University. Each registered club sport has a University Account managed through the SORC office. The University Account must be used for all organization transactions. Each club must abide by SORC Funding Policies and [SGB Allocation Policies](#).

RISK MANAGEMENT & INCIDENTS

A. ASSUMPTION OF RISK

Participation in Club Sports at the University of Pittsburgh is voluntary. The University of Pittsburgh is not responsible for any injury, damages or property loss that may be sustained through participation in the club sports program. This policy is outlined in the [Club Sports Participation Agreement](#) that each member apart of a competitive or recreational club is required to sign. **Participation Agreements are required to be signed and submitted on CampusGroups.**

B. PHYSICAL EXAMINATIONS

All individuals apart of a competitive or recreational club should receive a physical examination and be cleared to play before participating in a club sport. Individuals with health or medical conditions should not participate in a club if there is a serious risk of harm. If an individual develops a health or medical condition, they should suspend participation with the club until becoming healthy and cleared to play again. Physicals can be obtained on campus through the [University Student Health Service](#).

C. INSURANCE

The University of Pittsburgh blanket insurance does not cover club sports or individual members within each club, regardless of the status as a student, faculty, or staff member. It is strongly recommended; competitive and recreational clubs and individual members obtain the appropriate level of insurance for the respective sport.

Medical Insurance

We strongly recommend all club members carry medical insurance to cover the cost of any incident or injury that may occur.

Club Insurance

We strongly recommend each club carry an appropriate level of insurance to protect the organization and its members from any incident or injury that may occur. Club officers should become familiar with the coverage that is provided by the sport's governing organization and pick up any additional insurance as recommended.

D. SAFETY

The safety and wellbeing of each club member and the University community is of utmost importance. Members should be aware of the risks associated with participation in the club and should take measures to reduce and eliminate as much risk as possible. Failure to appropriately address safety related items can result in loss of facility time, reduced funding, probation, or termination of the club charter.

Sport / Activity Guidelines

To minimize risk and appropriately manage injuries, each club must include and adhere to a set of safety guidelines and procedures to their bylaws. These guidelines and procedures must be in accordance with the [University's Emergency Procedures](#) and the club's governing body or association if competitive. Each club officer should be familiar with these procedures and provide trainings to all members on a routine basis.

Facility / Equipment

Prior to the start of each practice or competition, members of the club must inspect the facilities and equipment and notify the Campus Recreation staff of any maintenance or safety related issues. If extremely dangerous conditions exist, suspend club activity immediately, and contact University Police and the Department of Campus Recreation.

First Aid Kits

It is recommended that each club carry a first aid kit for all practices and competitions, home and away. These kits must be inspected regularly and replenished as needed.

Certifications

It is recommended that each club should have at least two members certified in First Aid, CPR / AED.

E. INJURY REPORTING

All club sport related incidents and accidents (occurring on or off campus and involving competition/club participants) must be reported via one of the Qualtrics links below. The report must be submitted no later than 24 hours after the occurrence.

Accident Report (use for injuries/illness): [Connect2Concepts: Injury/Illness Public Report Link](#)

Incident Report (use for conduct): [Connect2Concepts: Conduct Incident Public Report Link](#)

Medical Emergencies

During a medical emergency, call Pitt Police (412-624-2121) or 911 should be called for EMS. Be prepared to provide information like nature of the injury or illness, location, identity of the victim, and suspected or known cause of the injury or illness. After ensuring safety of yourself and others report the accident information to a staff member or campus authority and complete the accident report within 24 hours after the occurrence.

F. ATHLETIC TRAINING SERVICES, CLUB MEDICAL LIAISON POSITION & STUDENT HEALTH SERVICES

For the 2023-2024 academic year, the University of Pittsburgh's Department of Campus Recreation and UPMC Sports Medicine have reached an agreement to provide athletic training services at assigned home events and to host open office hours. Treatment and office hours (20 hours) will occur in Trees Hall, Room 164. Services are assigned to home events based on the following factors: propensity for injury and athletic trainer's availability. For a listing of serviced sports, see Appendix A. All Competitive and Recreational Clubs can receive evaluation and treatment.

Event / Game Coverage Request Form

[\(2023-2024\) Club Sports Athletic Training Services - Game Coverage Request](#)

Injury Evaluation and Treatment Form (appointment scheduling)

[\(2023-2024\) Club Sports Athletic Training Services - Appointment Request](#)

Club Medical Liaison Position

It is recommended Competitive Clubs submit an applicant for the medical liaison position **prior to competitive season**. The responsibilities of the medical liaison are listed below along with the [link](#) to the form.

- Responsible for coordinating clinical and administrative support resources so that Pitt Club Sports patients receive timely, efficient, and seamless care.
- Serves as a liaison between the athletic trainer, coaches, captains, and club officers for sports teams.
- Supports the Athletic Trainer in monitoring athletes' injury status during games and practices.
- Ensures that previous/existing injury decisions and communications are well documented.
- Recognizes and accommodates the unique needs and requirements of multiple types of participants in organized sports.

Medical Liaison Position Form - <https://forms.gle/j6mtpvWnKgRVffgX6>

Injury and Evaluation Services

- Injury Prevention: Athletic trainers design and implement injury prevention programs, including proper conditioning, warm-up, and cool-down routines. They also evaluate sports equipment and facilities to identify and eliminate potential safety hazards.
- Injury Assessment: Athletic trainers perform initial assessments of injuries and medical conditions related to physical activity. They use their knowledge of anatomy, physiology, and biomechanics to determine the nature and extent of the injury and develop a treatment plan.

- **Injury Treatment:** Athletic trainers provide immediate care for injuries and medical conditions, such as sprains, strains, fractures, and dislocations. They use various modalities, including taping, bracing, massage, and therapeutic exercise, to help athletes recover from their injuries and return to activity as quickly and safely as possible.
- **Rehabilitation:** Athletic trainers design and implement rehabilitation programs to help athletes regain strength, flexibility, and range of motion following an injury or medical condition. They work closely with physical therapists and other healthcare professionals to ensure a safe and effective recovery.
- **Concussion Management:** Athletic trainers are trained to evaluate and manage concussions in athletes. They monitor athletes for symptoms of concussion, such as headache, dizziness, and confusion, and work with healthcare professionals to ensure a safe return to play.
- **Emergency Care:** Athletic trainers are trained to provide emergency care for life-threatening injuries, such as cardiac arrest, heat stroke, and severe bleeding. They are often the first responders on the scene of an injury and play a critical role in stabilizing the athlete until further medical attention can be provided.

Medical Services Clinic

- Offered through Student Health Services and staffed by board-certified physicians, licensed nurse practitioners, physician assistants, registered nurses and medical assistants who have dedicated themselves to providing the highest quality medical care.
- Available for all students to provide service for concussion/head injury, sport physicals and any other medical injuries/concerns.
- Schedule Appointment by calling 412-383-1800 or visit the [Student Health Services website](#).

G. ACTION PLANS

In the event of an emergency, please follow the [University of Pittsburgh's Environmental Health and Safety Emergency Procedures](#).

CONDUCT

A. RESPONSIBILITY & STANDARDS FOR STUDENT ORGANIZATIONS

As registered students participating in University sponsored activities, you are obligated to represent the University in a respectable manner and in accordance with the [Pitt Promise](#) and [Student Code of Conduct](#). Specifically, the Pitt Promise states, "This commitment to civility is my promise to the University of Pittsburgh and its community of scholars." This commitment extends to actions off campus and through social media outlets.

Club Sports shall abide by all applicable federal, state, and municipal laws and University policies, procedures, rules, and regulations. They shall abide by all policies and procedures regarding membership, university sponsorship, and risk management as outlined in the Student Organization Registration Guidelines. These guidelines can be obtained through the Student Organization Resource Center.

B. ALCOHOL AND DRUGS

Club Sports must fully comply with all federal, state, and local laws, including without limitation the laws of the Commonwealth of Pennsylvania regarding the possession, consumption, distribution, and use of alcoholic beverages. All club sports must also comply with the [University's Alcohol and Drug Policy](#), and the [Student Code of Conduct](#).

In addition, the following are prohibited:

1. Participation in club or recreational sport activities including scrimmages, practices, and sanctioned games while intoxicated.
2. Club Sports and their members are prohibited from the use of drugs, except for medicinal purposes, while or before traveling, competing / participating, or being a spectator at club events.

The elected officers of each Club Sport are responsible for formulating and implementing internal rules and procedures specific to their own organization, which shall ensure conformity with all University drug and alcohol policies.

C. HAZING

Hazing at the University of Pittsburgh is considered a violation of the [University's Anti-Hazing Policy](#) and *Code* and is absolutely prohibited. Hazing may also be considered a criminal act in the Commonwealth of Pennsylvania.

For purposes of this definition, any activity as described in this definition upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding. Therefore, any Student who causes or participates in hazing may be subject to appropriate University discipline and / or may be subject to criminal prosecution.

Hazing is defined as follows:

A person commits hazing if the person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a minor or student into or with an organization, or for the purpose of continuing or enhancing a minor or student's membership or status in an organization, causes, coerces or forces a minor or student to do any of the following:

- Violate Federal or State criminal law;
- Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the minor or student to a risk of emotional or physical harm;
- Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements;
- Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment;
- Endure brutality of a sexual nature;
- Endure any other activity that creates a reasonable likelihood of bodily injury to the minor or student.

Aggravated Hazing

A person commits aggravated hazing if the person commits a violation of hazing that results in serious bodily injury or death to the minor or student and:

- the person acts with reckless indifference to the health and safety of the minor or student; or,
- the person causes, coerces or forces the consumption of an alcoholic liquid or drug by the minor or student.

Organizational Hazing

A Student Organization commits organizational hazing if the organization intentionally, knowingly or recklessly promotes or facilitates a violation of hazing or aggravated hazing.

D. REPORTING HAZING

Students and others are encouraged to report incidents, and suspected incidents of hazing. Reports may be made to the University Police (412-624-2121), the Office of Student Conduct (412-648-7910) or the Office of Fraternity and Sorority Life (412-648-7832).

Although the University encourages students and others to make formal reports, you may file an anonymous report with the University Police online at <http://police.pitt.edu/anonymous-tip-line>. Anonymous reports greatly limit the University's ability to respond to and investigate the report.

Hazing related to any University of Pittsburgh athletics teams may also be reported to the Director of Athletics at 412-648-8230 or the Associate Athletic Director for Student Life and Compliance at 412-648-8452.

CLUB TRAVEL / UNIVERSITY VEHICLES

All registered student organizations are required to adhere to the rules, regulations, and policies regarding travel as outlined by the Department of Parking, Transportation and Services and the [SORC Office](#). Please consult with the SORC Business Office for all local and national competition travel arrangements.

CLUB PROMOTING / MARKETING***A. WEBSITES***

Clubs are required to update their organization's CampusGroup profile, which provides basic contact information, practice times, club descriptions, social media feeds, etc. All registered student organization social media sites and external web sites must identify the status of the student organization at the University of Pittsburgh by including the statement in a prominent location in its home webpage or other home site page: "A registered student organization at the University of Pittsburgh."

B. SOCIAL MEDIA

Clubs and organizations can create their own social media accounts but they must be tasteful and up-to-date and comply with the University's [Code of Conduct](#). Clubs and organizations are part of the

University and therefore must represent the University's mission statements. Social media website of the clubs will be monitored. Clubs can choose to have the Department of Campus Recreation display their events through our Facebook / Twitter / Instagram page. Select events can also be pulled from the Student Events Calendar and posted to OCC Facebook, PittStudents Twitter and on my.pitt.edu.

Independent student organizations may not use "University of Pittsburgh," "Pitt," or any other trademarked phrase at the beginning of their name. This policy includes all online platforms (social media, email, websites, etc.) Other University trademarks—for example, "Panthers/Panther"—cannot be used.

When referencing a Pitt Club Sport on social media, it must be clear that the team is a club sport in order to distinguish between club and varsity sports. Team names must include "Club" in their name or refer to the club team "at Pitt" or "at the University of Pittsburgh." For example, "Women's Ice Hockey Club at Pitt" or "Women's Ice Hockey Club at the University of Pittsburgh."

Prior to the semester, all club sport programs are required to submit social media username for every platform like (Twitter, Instagram, etc.).

The link to submit social media information is here: <https://forms.gle/fRakkso6M4BkbvWWA>

C. EMAIL

Sports clubs can have their own email on top of their officer's emails. This information should be displayed on the SORC directory and other websites that they maintain.

D. COPIES, FLYERS, MAILINGS, ETC.

Student organizations may use printing and copying services through the SORC office. Limited flyer and copying are free for clubs. Mail and faxing are free through the SORC office for student organizations. Flyer and copy information can be found at the SORC website.

E. OUTSIDE THE CLASSROOM CURRICULUM (OCC)

Registered student organizations are encouraged to have their sponsored events posted in the OCC. This gives the student organization visibility and enables students who participate in the organization's events to earn credit towards completing an OCC goal. For more information can be found on the [OCC website](#).

APPENDIX A – ATHLETIC TRAINING SERVICED and NON-SERVICED

Serviced Sports – High Risk	Serviced Sports – Low Risk
Basketball – Men’s	Archery
Basketball – Women’s	Ballroom Dance
Cheer	Fencing
Field Hockey	Ping Pong
Football	Powerlifting
Handball	Racquetball
Hurling	Rock Climbing
Lacrosse – Men’s	Roundnet
Lacrosse – Women’s	Squash
Quadball	Swimming
Rugby – Men’s	Triathlon
Rugby – Women’s	
Soccer – Men’s	
Soccer – Women’s	
Taekwondo	
Ultimate – Men’s	
Ultimate – Women’s	
Volleyball – Men’s	
Volleyball – Women’s	
Water Polo – Men’s	
Water Polo – Women’s	
Wrestling	
Non-Serviced Sports – High Risk	Non-Serviced Sports – Low Risk
Baseball	Cycling
Cricket	Disc Golf
Gymnastics	Equestrian
Ice Hockey – Men’s	Esports
Ice Hockey – Women’s	Figure Skating
Softball	Golf
	Rowing
	Running
	Sailing
	Tennis