Dr. Physician,

The University of Pittsburgh Student Health Service is happy to assist with the administration of allergy immunotherapy for your patient. In order to administer allergy injections to your patients with the highest degree of safety, we do have specific requirements that need to be addressed.

To aid in the communication between our allergen administrators and your office, we will be moving to the use of a standardized form for our allergy injections. This procedure will decrease the chance of miscommunication and resultant allergy administration errors. Enclosed you will find the standardized form we are requiring all allergists to complete prior to us administering allergy serum.

We will administer allergy injections to students based on the written orders on the standardized form utilizing the serum provided by your office. The orders should include treatment of local and systemic reactions and an adjustment of schedule when a dose is missed or late. Communication with the allergist’s office about injections may be needed in order to provide the student with the best care. Verbal orders may be taken from the student’s allergist and documented in our progress notes. If an order is taken from anyone other than the allergist, a faxed order signed by the allergist should be received before the next dose of medication can be given.

The nurse will follow guidelines given by your office on this form. For any critical reactions, the nurse will follow emergency protocol for anaphylaxis and anaphylactoid reaction. Please make every effort to complete this form in a timely manner. Failure to do so will prevent us from giving the student allergy serums at Student Health.

NOTE: Student Health Services will not mail serum to your office. It is the students’ responsibility to return any remaining serum to you.

As with all services provided at Student Health Services, our focus is to provide high quality health care to the students of the University of Pittsburgh. Should you have any questions please do not hesitate to contact us.

Sincerely,

Elizabeth Wettick, MD  
Medical Director  

Tracy Miljus MSN, RN  
Clinic Manager